

DEMOCRATIC AND ELECTORAL SERVICES

Dealt with by:	Democratic Services	Switchboard:	01895 837200
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Date:	15 November 2017	Direct Line:	01895 837225/837224

Dear Councillor

GOVERNANCE AND ELECTORAL ARRANGEMENTS COMMITTEE

The next meeting of the Governance and Electoral Arrangements Committee will be held as follows:

DATE: THURSDAY, 23RD NOVEMBER, 2017

TIME: 6.00 PM

VENUE: ROOM 5, CAPSWOOD, OXFORD ROAD, DENHAM

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

Director of Resources

To: The Governance and Electoral Arrangements Committee

P Hogan Dr W Matthews D Anthony J Lowen-Cooper D Pepler D Smith

Audio/Visual Recording of Meetings

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Democratic Services Officer (members of the press please contact the Communications Officer).



Chief Executive: Bob Smith Director of Resources: Jim Burness Director of Services: Steve Bambrick

Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

AGENDA

Apologies for Absence	(Pages)
Minutes	
To confirm the minutes of the meeting held on 27 September 2017.	(4 - 5)
Declarations of Interest	
To receive any declarations of interest	
Review of the Constitution - Part B:	(6 - 8)
Appendix 1: Political Balance Rules Appendix 2: Council Procedure Rules Appendix 3: Cabinet Procedure Rules Appendix 4: Overall and Scrutiny Procedure Rules Appendix 5: Access to Information Procedure Rules Appendix 6: Budget and Policy Framework Procedure Rules Appendix 7: Officer Employment Procedure Rules	(9 - 11) (12 - 28) (29 - 33) (34 - 38) (39 - 49) (50 - 55) (56 - 60)
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5. **Exclusion of Public**

The Chairman to move the following resolution:-

"That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act."

The next meeting is due to take place on Tuesday, 16 January 2018